

1) Sign into myslice and click "My Academics"

The screenshot shows the MySlice website dashboard for Syracuse University. The top navigation bar includes 'Home', 'Sign Out', and 'My Links Select One:'. Below the navigation bar is a banner image of a building at night. The dashboard is organized into several columns and sections:

- Administrative Applications:** PeopleSoft (HRSA Application, Financials/Supply Chain), SU Reports (My Reports).
- Financial Services:** Accounting (Journal Entry, Journal View), Financials Worklist.
- MySlice Applications:** Academic Applications (SUmail - student email, Exchange - faculty/staff email, Blackboard @ SU), Course Catalog & Class Search (Syracuse Course Catalog and Class Search Links, Browse Courses, SU Online Course Catalog, Search for Classes), Tutoring Services (Learn more about tutoring services at Syracuse University, including how to get a tutor and/or how to apply to be a tutor).
- Personal Services:** (Section header only).
- View My Pay Notice:** Employee Services (HR/Payroll: View My Paycheck, View My Time Off, View/Update My Direct Deposit, View My Pay Notice, View My Benefits Summary, Conflict of Interest Survey, Enroll In Benefits; Tax Forms: View My W-2 Form, Update My W-2 Consent Form; Tax Withholding Information: View/Update My Federal Tax, View/Update My NY State Tax, View/Update My NYC/Yonkers Tax; Employee Reimbursement: View/Update My Direct Deposit; Parking and Transit Services: Parking Services; SU Online Giving: SU Online Giving).
- Employee Resources:** Schedules and Calendars (Holiday Schedule, Pay Calendar), Forms and Procedures.
- Student Services:** Holds (View Holds), Share My Access (Set up Additional Access), Academics (My Academics - highlighted in a red circle, Leave of Absence FAQs, My Leave of Absence, Transcript Request), Advising (My Planner, View My Advisor(s), View Mid-Sem Progress Rpt, Calculate My GPA, Advising Links), Career Services (OrangeLink), Course/Class Search (SU Online Course Catalog, Search for Classes), Enrollment (Enroll in a Class, View My Enrollment Dates, View My Enrollment Profile, View Enrollment Verification, View My Class Schedule, My Religious Observances, View My Exam Schedule, View Grades), Finances.

2) Click “View my Advising Transcript”

MYSLICE
SYRACUSE UNIVERSITY

Favorites | Main Menu > MySlice Services > Student Services > Academics > My Academics

Search Plan Enroll My Academics

My Academics [My Academics Help](#)

Know the Codes	View My Acknowledgement
Academic Requirements	View my advisement report
 Holds	View My Holds
Advising	View My Advisor(s)
	GPA Calculator
	View Mid-Sem Progress Rpt
	Advising Links

Transfer Credit	View my transfer credit report
Course History	View my course history
Transcript	View my Advising Transcript
	Transcript Request

My Program:

- Institution - Syracuse University
- Career - Graduate
- Program - Non-Matriculated Graduate
 - Non-Matriculated - Non-Matriculated Graduate

[Search](#) [Plan](#) [Enroll](#) [My Academics](#)

3) Right click and "Save as" as pdf/Adobe Acrobat file. (image 3)

4) Name it: YourLastName_YourFirstName_Transcript

SYRACUSE UNIVERSITY **Advisor(s):**
Office of the Registrar
Advising Transcript

Transcript Print Date: 01/13/2014

Matriculated Graduate

Graduate Record

Spring 2012-Non-Matriculated Graduate

SEC M001 3.0 A

Academic actions for term:

01/17/2012 Activate

Attempted: 3.0 Earned: 3.0 GPA Credits: 3.0

GrPts: 12.0000 GPA: 4.000

Fall 2012-Non-Matriculated Graduate

SEC M002 3.0 A

SEC M006 3.0 A

Attempted: 6.0 Earned: 6.0 GPA Credits: 6.0

GrPts: 24.0000 GPA: 4.000

Spring 2013-Non-Matriculated Graduate

SEC M001 3.0 A

SEC M002 3.0 A

Attempted: 6.0 Earned: 6.0 GPA Credits: 6.0

GrPts: 24.0000 GPA: 4.000

Fall 2013-Non-Matriculated Graduate

SEC M001 3.0 A

SEC M002 3.0 A

Attempted: 6.0 Earned: 6.0 GPA Credits: 6.0

GrPts: 24.0000 GPA: 4.000

Spring 2014-Non-Matriculated Graduate

SEC M001 1.5

SEC M003 1.5

Attempted: 3.0 Earned: 0.0 GPA Credits: 0.0

GrPts: 0.0000 GPA: 0.000

** Graduate Record Credit Summary **

Total Units Earned: 21.0 GPA Credits: 21.0

Transfer Credit: 0.0 Grade Points: 84.0000

Other Credit: 0.0 Cumulative GPA: 4.000

End of Graduate Record

